***TOWN OF EASTON***

***Planning Director***

The Town of Easton is accepting applications for a highly motivated and skilled professional to lead Easton’s Planning Department as Planning Director. Easton is a vibrant and forward-thinking community that embraces smart growth while preserving its historical character and open space. The Town has modernized its policies and infrastructure to support balanced, sustainable development. We are proud of our collaborative working environment and our commitment to fostering a resilient and welcoming community.

This is a key leadership position responsible for implementing the Town’s Master Plan, overseeing both short and long term land use planning, and advancing community development strategies that support smart growth and sustainable development.

Reporting to the Town Administrator, this position provides strategic guidance and technical assistance to several boards and committees including the Planning & Zoning Board, Zoning Board of Appeals, Conservation Commission, Historical Commission, Affordable Housing Trust and Community Preservation Committee.

Duties include but are not limited to: Managing complex land use issues, development review processes and planning initiatives in alignment with the Massachusetts General Laws, local bylaws, town policies and applicable federal regulations; supervises department staff; prepares and manages the Planning Department’s budget, sets strategic goals, pursues grant funding and acts as a liaison to businesses, developers and government agencies. Evening meetings and occasional fieldwork are required.

Recommended Minimum Qualifications:

Master’s Degree in community planning or related field preferred; minimum of 5 years of experience in municipal planning employing land use law, land use regulations and real estate law; or any equivalent combination of education and experience. Municipal experience preferred. American Institute of Certified Planners (AICP) designation preferred. The successful candidate must possess and maintain a valid motor vehicle operator’s license and provide proof of an acceptable driving record from the Registry of Motor Vehicles.

This is a salaried union position with excellent pay, benefits and municipal pension system. Step 1 is $101,610 annually; anticipated hiring range is $101,610 - $116,715 depending on qualifications. Easton has a strong culture of professional development and fosters continuous growth for its employees.

See the full job posting: [www.easton.ma.us/jobs](http://www.easton.ma.us/jobs). Interested applicants shall submit the required employment applications with a cover letter and resume to jobs@easton.ma.us. Applications will be reviewed as submitted and accepted through July 11, 2025.

*The Town of Easton is an Equal Opportunity Employer and encourages diverse and talented candidates to apply.*