**TOWN OF WESTON, MA**

Assistant Planner/Staff Assistant to Historical Commission

This full-time, benefited position performs administrative, technical and support work for the Land Use Department, Town Planner, and Historical Commission;. Assists in performing a variety of complex administrative, professional, and technical work in connection with the interpretation, processing, and enforcement of the Town of Weston by-laws and regulations related to zoning and historic preservation, and all other related work as required. This position works both independently and as part of a team of professionals. Bachelor’s degree and one to three (1-3) years of experience; or an equivalent combination of education and experience. Hiring range $54,776 to $64,350 DOQ. Full salary range exceeds hiring range. Email cover letter and resume as a single PDF file titled "Asst Planner.Your Surname" to [humanresources@westonma.gov](mailto:humanresources@westonma.gov).by July 16, 2021. Full job description @ [www.weston.org](http://www.weston.org) AA/EOE